

Ela Township Board Meeting
Thursday, September 11, 2003
7:30PM
Village of Lake Zurich Board Meeting Room
70 E. Main Street, Lake Zurich, IL
Approved November 13, 2003

1. Call to Order

Supervisor Tinerella called the Ela Township Board meeting to order at 7:33p.m.

2. Board Roll Call Present: Supervisor Tinerella, Clerk Prouty, Trustees Black, Burch, Knudtson and Sullivan. Other Elected Officials in attendance Assessor Hoffman and Highway Commissioner Kruckenberg. Also present Senior Director Neuschel, Youth Director McCarthy and Ela Township Lawyer Krafthefer.

3. Pledge of Allegiance

The Board led the audience in the Pledge of Allegiance. Trustee Sullivan asked every one present to join him in a moment of silence to honor our fallen comrades that perish on 9-11-01.

4. Public Comment

There were not any Public comments at this time.

5. Approval of June 27, July 10, July 30, August 18 and August 14, 2003 Board Meeting Minutes

Supervisor Tinerella's motion to approve the minutes with the following changes, seconded by Trustee Sullivan. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

Changes on the Minutes:

August 14th-page 1-Public Comment -item 4-omit- not from taxes.

August 14th-page 2-Supervisor's Report- September 15th pictures are due at Waukegan for the installation dinner.

August 14th-page 4- 9th motion- omit Park Advisory Board.

August 18th-page 2-under game plan-item b.- Nikodem is misspelled and it should read that he would be an advisor not the chair of the consulting team.

6. Approval of Disbursement Audit 8-14-03 to 9-10-03

The approval of the bills will be moved to the end of the Agenda to allow the Board time to review them.

7. Approval of Treasurer's Report (FY03- period five – April-August, 2003)

Line item transfers need to be done to cover expenditures exceeding the budget.

The second half of our property tax revenues started to arrive at our bank today. Our current investments total approximately \$5M (which is equal to approximately two years of Township expenditures.) The complete Treasurer's report for period 5 will be available by the end of next week.

8. Supervisor's Report – Kimberly Tinerella

This report was received and will be attached to the back of the minutes.

9. "55 PLUS" Report - Sue Neuschel

This report was received and will be attached the back of the minutes.

Trustee Burch inquired about the lock on the door at the Senior Center and Trustee Sullivan replied to the Senior Director to have the maintenance crew at the Y.M.C.A. repair the lock.

10. "ATTIC" - Youth Drop-In Center Report – Jessica McCarthy

This report was received and attached o the back of the minutes.

At this time Agenda item 22 - September 19th Youth dance-discussion and possible action was moved up.

Trustee Black's motion to retain the services of 39 and Holding for three hours at \$275.00 on September 19th, 2003, seconded by Trustee Burch. Roll Call: Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 4 to 1. Supervisor Tinerella voted nay.

Trustee Burch's motion to grant the Youth Director permission to be open on the seven early dismissal days this school year at a cost of \$215.00(for the extra fourteen hours), seconded by Trustee Knudtson. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

11. Communication/Information Manager's Report – Tom Huntsha

This report was received and attached to the back of the minutes.

12. Road Commissioner's Report – Bill Kruckenberg

Paving has started after being delayed a month and expect to be done in three weeks.

Close to signing the snow plowing contract with Deer Park and will be sharing this with Cuba Township.

13. Assessor's Report – Pam Hoffman

Hope to have the Tax books closed by the second week in October and reviewing the final edit.

14. Township Board Committee Reports

Finance Committee-Trustee Sullivan will be scheduling a meeting in the next two weeks.

Supervisor Tinerella stated a few items to consider for the Finance Committee.

- a. Employee policy for all employees outside the Assessor and Highway Departments.
- b. Review the record keeping of actual hours worked for Dept of labor.
- c. Define how road district billings are processed and establish a procedure to track who owes money.

- d. Line Item transfer to processed at the October Meeting
- e. Action plan to pay additional cost associated with the lease we have for OMNI youth services and Senior Center spaces at the Folgia YMCA.

Youth and Family Counseling-Trustee Black stated when there are programs that the Seniors may drive to on the bus and they are brought back by some one else, are they covered by Toirma, Ela Township for the Attorney replied that the were probably covered by your vehicle insurance but it would best to check this out in writing to be sure.

Trustee Black stated that October is Domestic Violence Month.

Veteran Monument ground breaking will be taking place on September 18th, 2003

Social Services Agencies-Trustee Knudtson will review the funding policies and will be scheduling a Public meeting to recommend approval for some changes and updates. The changes are very simple as will be attempting to link dollar for dollar services for funds and they will unlink the reporting structure for the release of funds, these are the two main changes and will review them with our attorney. The funding structure will basically be the same of funding twice a year.

Park Committee- Trustee Burch introduce the four Boy Scouts that were attending the Township meeting and observing government at its finest, Thomas Caudill, Tony and Patrick Cosgrove, and Kevin Lefevre all from Boy Scout Troop 309.

New Flag pole has arrived for Knox Park. And benches will be added by the new pole.

Eagle Scout candidate Bonk is still looking for the right place in the parks to place the boulder wall.

UNFINISHED BUSINESS

15. Township Website – consideration and possible action to launch website

We will table this agenda item until next month meeting of October 9th, 2003.

16. Park Sign Landscaping – consideration and possible action to approve landscape & lighting plans

Trustee Burch will have plans at the next meeting for the Board to approve.

This agenda item will be tabled until next month October 9th meeting.

17. Township Bus – consideration and possible action to approve lettering of new bus

Trustee Knudtson's motion to accept the lettering on the new Ela Township Bus 4 minus operated by Bill Kruckenberg Highway Commissioner (this was added as a joke on the picture submitted by the Highway Commissioner), seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

18. Town Hall – consideration and possible action to approve landscape & walkway

Will tabled this agenda item until next month meeting of October 9th, 2003.

19. Knigge Soccer Field Irrigation Project – consideration and possible action to approve bid specifications for well enhancements and irrigation system

Supervisor Tinerella suggested that we should re-bid the well project and obtain more bids. The Board was not in agreement with this suggestion.

Should have some kind of knowledge on the funding of the irrigation system and maintenance before and after it is installed. Add this to the agenda for the September 23, 2003 Special Board meeting before the Board awards anything.

20. OMNI Youth Services – consideration and possible action to approve balance of funding request

Supervisor Tinerella's motion to fund the additional \$50,000 to OMNI Youth Services, seconded by Trustee Burch for the purpose of discussion.

Mr. Wells pleaded with the Board to put the Township Social worker in place and assess the needs and find out what is the appropriate role for OMNI and start afresh on April first.

Trustee Sullivan stated that it would not be fair to Omni to take a vote at this time and will bring this item up again at the next month meeting and definitely have an answer for OMNI at that time.

Trustee Knudtson was not in favor, as this money should be put aside for the development of an Ela Township Social worker and this Social Worker would be directed to work with all the groups that we fund including Omni. This motion was withdrawn.

New Motion: Supervisor Tinerella's new motion to fund OMNI Youth Services for the next quarter \$25,000 so they can at least plan for what's going on and next month we can decide on the balance, based on these other issues that we are reviewing. No second to this motion and no vote.
This item will be tabled until next month.

21. Ela Township Social Worker – discussion and possible action

A paper on the Social Worker status and up date was received and will attach it to the back of the minutes. Trustee Sullivan wanted changed on the paper under 2- a.-under salary terms and conditions- change salary to compensation.

Supervisor Tinerella added a few things like scope, qualifications and expectations for this contracted work.

Ela Township Attorney suggested that she work with Trustee Black on the fine points of this status for the Social Worker.

22. September 19 Youth Dance – discussion and possible action

This was moved up on the Agenda under Youth Director Report

NEW BUSINESS

23. Fall Newsletter – consideration and possible action to approve PDF to print

Please allow the Editor to do his job.

Will approve the PDF copy at a special Board meeting on September 23 and all changes are to be sent to Trustee Black before they are submitted to the Publishing Co.

24. Town Hall – consideration and possible action to repair/replace front entrance & 2nd floor doors

Trustee Burch’s motion to accept the lowest bid of \$318.00 from Handyman Pros to repair the doors at Ela Hall and Handyman Pros, seconded by Supervisor Tinerella. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

5. Roller Hockey Rink Rules – consideration and possible action to approve rules and signage

Trustee Knudtson’s motion to approve the sign at Knox Park with roller hockey rules as recommended by Trustee Burch and the Park Board and not to exceed the price of \$250.00, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

26. Small, inexpensive, multi-purpose mini-field houses for Ela Township Parks – discussion

Tabled this agenda item and let it come up under a Park Board committee meeting.

Trustee Sullivan made a motion to move all the Ela Township Board Meetings back to the Senior Center at Foglia Y.M.C.A, seconded by Trustee Burch. This Motion could not be acted upon as it was not on the agenda for this meeting, will add it to the agenda for next month meeting for action and discussion.

Trustee Sullivan’s motion to go into Closed Session for discussion and review minutes of April 10, May 8, June 12, 27, July 10, 30, executive session minutes, pending litigation, land acquisition and personnel issues, seconded by Black. Roll Call: Supervisor Tinerella, Trustees Black Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

6. Approval of Disbursement Audit-8-14-03 to 9-10-03

GENERAL TOWN FUND	\$175,522.75
GENERAL ASSISTENCE	\$130.00
GENERAL ROAD FUND	\$8,357.55
PERMANENT ROAD FUND	\$20,546.65
PARK MAINTENCE	\$17,457.87

TOTAL ALL FUNDS **\$222,014.82**

Supervisor Tinerella’s motion to approve the Disbursement audit for 8-14-03 to 9-10-03 and to cancel the deposit check to Charizma (\$200.00) and make a check to “39 and Holding”, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

Trustee Sullivan’s motion to enter into close session for the discussion of minutes, pending litigation, land acquisition and or personnel issues, seconded by Trustee Knudtson. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

CLOSED EXECUTIVE SESSION

27. Approve April 10, May 8, June 12 & 27, July 10 & 30 and August 14 Meeting Minutes, Discuss pending/probable litigation, land acquisition and/or personnel issues

28. Return to Open Session Meeting – consideration to take action on closed session agenda items

Trustee Burch's motion to authorize Ela Township Attorney to act as directed in closed session, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

29. Adjournment

At 10:28p.m.

Trustee Sullivan's motion to adjourn at 10:28, seconded by Trustee Knudtson. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

Lucy Prouty, Town Clerk